

Clifford Chambers and Milcote Neighbourhood Plan

Key points from meeting

Date: Monday 15 th May 2017	Venue: The Jubilee Hall	Time: 20.00 hrs
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Members		In Attendance	Associate Members		In Attendance
Les Moseley(Chair)	LM	Y	Shirley Acreman	SA	N
Chris Fox	CF	N	Sarah Crang	SG	N
Heather Frier	HF	N	Charmian Evans	CE	N
Sue Marshall	SM	N			
Andy Oakes (Vice Chair)	AO	Y			
John Taylor	JT	Y			
Charles Goody	CG	Y			
John Gray	JG	N			

Subject	Action	By	When
Apologies for Absence	Apologies were received from Heather Frier, Sue Marshall, Chris Fox and John Gray	Noted	
Minutes of Last Meeting	<p>The minutes of the meeting of the 26th February/5th March 2017 were agreed and signed</p> <p>Actions from previous minutes:</p> <p>All actions relating to the Questionnaire were completed.</p> <p>LM to follow up possible consultants and obtain costs for development site assessments.</p> <p>Funding: JT has made an application for funding. He will report back when funding received</p> <p>Roles and Responsibilities: To be discussed and agreed at next meeting</p> <p>Website Plan: To be discussed at next meeting</p>	<p>LM</p> <p>ALL</p> <p>AO/LM/CF</p>	<p>completed</p> <p>Continues</p> <p>Completed</p> <p>Continues</p> <p>Continues</p>
Questionnaire Distribution	The Questionnaire was delivered by hand to 227 residents and 25 businesses between 6 th and 10 th April by John & Heather Taylor, Sue Marshall, John Gray and Andy Oakes. The Questionnaire and		

	the covering letter were also posted on the website for those who required additional copies. Responses were required by 1 st May, later extended to 10 th May.		
Update	<p>On 12th May, a Neighbourhood Plan update was sent out to all on our email list which advised:</p> <ul style="list-style-type: none"> • 93 responses to Questionnaire as of 11th May • Plan to hold a public meeting to discuss the next phase of the planning process • Advising that the Planning Group had encouraged land owners to come forward with possible sites for development and to advise in particular a proposal for a development by Spitfire Homes on the field owned by Alscot Estates adjacent to the Nashes and the allotments. 		
Development sites/surveys	A number of proposals have been received and, other than “garden” developments of single dwellings, the other proposed sites are to be surveyed to establish if they are acceptable/appropriate for development. Owners who proposed development sites to be contacted to reconfirm their continued interest and to be advised of the site survey if appropriate.	LM/AO	20.05.17
Community Consultation	The meeting agreed that we should inform the parish that we are having a public meeting (s) to present the results from the Questionnaire responses and to consult with the parish on determining a settlement boundary for the village of Clifford Chambers. Group to agree dates for public meeting and possible settlement boundaries at the next meeting	ALL	30.05.17
Outstanding Actions	Roles and Responsibilities and Website Plan actions from previous meeting were not discussed and are continuing actions (see above)		
Date of next meeting	Tuesday 30 th May at 6.30 in the Jubilee Hall		